PROFESSIONAL DEVELOPMENT TRAINING

1300 121 400

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1.0 DAY COURSE

Leading in Hybrid Environments

The world is going virtual! The sudden increase in remote workers and hybrid work environments means it's even more important to understand how to connect from a distance. Team members are realising how vital working from home can be to their health, happiness, and career. As a leader, you need the skills to adapt and lead your team remotely.

In PD Training's 'Leading in a Hybrid Environment' course, you'll learn all the skills required to successfully lead your team remotely. You will learn skills such as how to deliver interactive meetings, ensure you keep team engagement high and of course, the do's and don'ts of virtual meetings.

This highly effective Leading in a Hybrid World course is designed for Leaders and Managers who need to develop the skills and confidence to lead their team using online channels. Learn how to effectively work and lead remotely and still build trust. This outline is for a 3-hour interactive session; however, we can tailor it to your specific requirements, which assures that the course can be directly applied to your workplace requirements. Our trainers have years of experience of delivering virtual training utilising many platforms.

You will also learn about your own personality type as well as others and how to engage in an entirely new way that provides a path to better communication and improved training skills.

These fun, high-energy training courses are delivered by experienced training professionals in Australia, New Zealand, USA, Singapore, Malaysia and Hong Kong.

What You'll Gain:

Since the Covid-19 epidemic, many leaders have found themselves managing teams remotely - or in a hybrid environment. Fortunately, there are specific, research-based steps that leaders can take without great effort to improve the engagement and productivity of remote employees, while including the in the office team.

It's important to understand the common challenges that face leaders when they have team members in hybrid environments - to ensure all employees feel included.

Outcomes

After Completing This Course Participants Will Have Learned:

- Rules of Virtual Meetings
- Virtual meeting Etiquette
- Know how to effectively work and lead from home while building trust
- Understand what can lead to the greatest flourishing for you and your team
- Key strategies to collaborate with team members in different cities and countries
- Find new ways to avoid distractions and focus on your goals in the home setting

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Modules

Lesson 1: To Succeed with a Virtual Team

- Set Clear Goals
- Create Standard Operating Procedures (SOPs)
- Build a Team Culture
- Provide Timely Feedback

Lesson 2: Building Trust

- Trust Your Team and They Will Trust You
- Beware of "Us vs Them" Territorial Issues
- Share Best Practices
- Create a Sense of Ownership

Lesson 3: Communication

- Early and Often
- Rules of Responsiveness
- Clarity

Lesson 4: Dealing With Poor Team Players

- Set up meetings
- Manage Their Results, Not Their Activities
- Be Proactive, Not Reactive
- Check In Often
- Remove Them

Lesson 5: Virtual Team Meetings

- Scheduling Will Always Be an Issue
- Have a Clear Objective and Agenda
- Solicit Additional Topics in Advance
- Discourage Just Being a Status Report

Lesson 6: Choosing the Right Tools

- Communication Software
- Collaboration and Sharing Tools
- Project Management Software
- Use What Works for You and Your Team
- Case Study

Talk to our expert team

Phone: 1300 121 400

Email: enquiries@pdtraining.com.au