MANAGING VIRTUAL TEAMS TRAINING 1-HOUR ONLINE SETTING UP YOUR TEAM

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Virtual Team Building and Management Training

COURSE LENGTH: 0.1 DAYS

Managing a virtual team is different from managing a team that is physically present, and requires a different set of skills for success. **This 1-hour online workshop provides strategies to purposefully build your team with the right mix of skills, personalities and structure for success.**

This is an instructor-led class that you can attend from home or your office.

We use secure Video Conferencing with interactive features such as live polling, screen sharing, whiteboards, live chat and breakout sessions. Please discuss your preferred platform, most commonly we use Microsoft Teams, Skype for Business, Webex or Zoom upon request.

These courses are facilitated in English, and are open to people from different industries in all countries especially across Australia, New Zealand, Singapore, Malaysia, Hong Kong and Papua New Guinea - this is a short but powerful learning experience that gives you global collaboration opportunities.

Our trainers and processes have been refined to give you a personalised learning experience where it is specifically targeted to your needs   see our outcomes in the reviews.

**Please note, these classes run to a very tight schedule, please follow the invitation and join the class 10-minutes prior to commencement so you are ready to participate and don't miss a minute!

MANAGING VIRTUAL TEAMS TRAINING 1-HOUR ONLINE SETTING UP YOUR TEAM COURSE OUTLINE

FOREWORD

There was an estimated 500 million virtual workers in 2018, we expect that number to be in the billions either temporarily or permanently especially after the impact of Corona Virus (COVID19). With a global workforce, you are provided with a cost effective and talented pool of employees to draw from, which now requires additional leadership skills and management strategies to be successful.

Managing a virtual team has increased complexities because of the challenges posed by time difference and cultural differences and an absence of personal contact. Setting Up Your Virtual Team training course provides participants the knowledge to overcome these challenges and succeed in creating a highly productive and distributed workforce.

This 1-hour course focusses specifically on setting yourself up for success.

This course is designed to provide you with the most targeted, effective and convenient learning experience by letting you join a short, sharp and collaborative session facilitated online with a master trainer and other participants from Oceania.

In this session you will:

- Learn how to set yourself up for success

- Understand your virtual tream members strengths and appreciate their diversity

- Collaborate with other people facing similar scenarios

This course is in English and facilitated by an Australian expert trainer with over 10 years experience.

OUTCOMES

After completing this course, participants will have learned to:
- Purposefully establish an great virtual team
- Understand virtual group dynamics
- How to set rules of enagement for a virtual team

This is a practical training class with take-aways people can apply immediately.

MODULES

Lesson 1: Setting Up Your Virtual Team (I)
- Choose Self-Motivated People with Initiative
- Face to Face Meetings at First (Kick-off Meeting)

Lesson 2: Setting Up Your Virtual Team (II)
- Personality Can Count as Much as Skills
- Rules of Engagement
- Icebreakers and Introductions
- Case Study

- Diversity Will Add Value
- Experienced with Technology
- Case Study

Lesson 3: International Collaboration
- With enrolments open from Australia, New Zealand, Singapore, Malaysia and Hong Kong
- Participants benefit from sharing and collaboration from people with similar challenges from across the region
- Share, discuss and learn from like minded people
- Wrap up and close

Lesson 4: Next Steps
This is the first course in a series of Live Online Courses in Managing Virtual Teams. If you don't have the luxury of being able to set your team up and your team has moved online, or you have inherited it, you may prefer to go directly to one of the other courses in this series.

WEB LINKS

- ➤ View this course online
- ➤ In-house Training Instant Quote